

## CENTRALE BANK VAN CURAÇAO EN SINT MAARTEN (CENTRAL BANK) Investment Institutions and Trust

### Investment Institutions and Trust Supervision Department

Date:

	Name of Securities Exchange:	
I.	CHECKLIST LICENSE APPLICATION FOR SECURITIES EXCHANGES	
	or the implementation of article 2 of the National Ordinance on the Supervision of Securities Exchanges T.G. 1998, no. 252), hereafter referred to as "National Ordinance".	
red 1, dia be	nis application form guides the applicant through all the necessary documents and information quired to apply for a license to conduct the business of a securities exchange, as defined in article sub c of the National Ordinance. All sections of this form must be signed by two of the managing rectors representing the Securities Exchange. This form will be processed after all the items listed blow are received. Please indicate whether the documents and information listed have been included ith the application by checking the corresponding box:	
	This form completed and signed by two of the managing directors of the Securities Exchange.	
	Extracts of Chamber of Commerce.	
	Personal Questionnaires (notarized).	
	Articles of Association.	
	Internal and Group holdings structure (including information on ultimate beneficiaries).	
	Business plan (including projected balance sheets and income statements for the next 3 years).	
	Framework of the administrative organization and internal control environment.	
	Documentation on clearing and settlement systems.	
	Description of trading rules.	
	Regulatory and Compliance policies and procedures.	
	Supplementary information.	
	Signatures:	



## CENTRALE BANK VAN CURAÇÃO EN SINT MAARTEN (CENTRAL BANK)

### Investment Institutions and Trust Supervision Department

Date:

	Name of Securities Exchange:
For the implementation of article 2 of the Natio (N.G. 1998, no. 252), hereafter referred to as "	onal Ordinance on the Supervision of Securities Exchanges 'National Ordinance".
II. GENERAL INFORMATION	
supplied, preferably typewritten in bold letter "no", an explanation should be provided. If the please provide the additional information on application form. Furthermore, additional neal application form with reference to the corresp	ng in the annexes, is confidential and should be rs. If a question is not applicable or is answered with a he information cannot be supplied in the available space, annex 10 with reference to the question on the ecessary documents should be attached to the bonding question or annex. Inadequate or inaccurate ng the application or a rejection of the application.
1. SECURITIES EXCHANGE'S INFORMAT	rion
1.1 Please provide the (statutory) name of the (proposed) Securities Exchange and, if applicable, the name(s) under which business will be conducted.	
1.2 Please provide the following information on the (proposed) Securities Exchange:	
Full Address	
P.O. Box (if available)	
Telephone number(s)	
Telefax number(s)	
E-mail address	
Name contact person responsible for reporting to the Central Bank	

#### 2. DIRECTORS OF THE SECURITIES EXCHANGE

2.1 Please provide the names of the directors, including non-executive directors, if any, of the (proposed) Securities Exchange. Indicate if resident or non-resident of Curaçao or Sint Maarten. If the (proposed) Securites Exchange has non-executive directors, please indicate who are the executive and who are the non-executive directors. If the (proposed) Securities Exchange has directors being legal entities, please state the names of the individual directors of the legal entities.	
2.2 If the Securities Exchange has a two-tier Board, please provide the names of the Supervisory Board members of the (proposed) Securities Exchange. Indicate if resident or non-resident.	
2.3 Please provide the names of the individuals listed under 2.1 above who are responsible for the day-to-day management of the (proposed) Securities Exchange.	
2.4 Please provide in an annex hereto a schedule detailing all securities held by directors of the Securities Exchange in companies (to be) listed on the Securities Exchange and in companies related to companies (to be) listed on the Securities Exchange. The schedule should include the name of the director, the type of securities held, the amount of securities held (number and value), and the securities issuer.	

### 3. INFORMATION ON ULTIMATE SHAREHOLDERS/BENEFICIARIES OF THE SECURITIES EXCHANGE

Please provide the following information on each of the individuals being ultimate shareholder/beneficiary of the Securities Exchange <sup>1</sup> :	
Name:	
Address:	
Percentage ownership:	
Name:	
Address:	
Percentage ownership:	
Name:	
Address:	
Percentage ownership:	
refeemage ownership.	
Name:	
Address:	
Percentage ownership:	
Name:	
Address:	
Percentage ownership:	

 $<sup>^{\</sup>rm l}$  Please note that the name of the above-mentioned individuals should also be mentioned in the group structure in Annex 4

#### 4. LICENSING AND REGISTRATION INFORMATION

For the questions under this section: if answered with "Yes", please attach an annex giving all relevant details.		
Has the Securities Exchange, any of its director or senior officer within the past 10 years:		
a) Been licensed or registered in any place under any law which requires licensing or registration in relation to securities business?		
b) Been licensed, registered or otherwise authorized by law to carry on any trade, business or profession in any place?		
c) Been refused in any territory the right or restricted in its or his/her right to carry on any trade, business or profession for which a specific license,		
registration or other authorization is required by law?		
5. EXTERNAL AUDITORS (ENGAGED SINCE	/(MM/DD/YY))	
5.1 Please provide the following information on the Securities Exchange's external auditors:		
Name		
Address		
P.O. Box (if available)		
Telephone number		
E-mail		
5.2 Please provide the name of the engagement partner and engagement manager of the audit firm.		

6. ATTORNEYS-at-LAW (ENGAGED SINCE/(MM/DD/YY))		
6.1 Please provide the following information of the Securities Exchange's Attorneys-at Law:		
Name		
Address		
P.O. Box (if available)		
Telephone number		
E-mail		
6.2 Please provide the name of the partner/manager and contact person of the law firm.		
7. BANKER(S) (ENGAGED SINCE//	(MM/DD/YY))	
Please provide the following information of the Securities Exchange's banker(s):		
Name		
Address		
P.O. Box (if available)		
Telephone number		
E-mail		

#### III. SPECIFIC INFORMATION

1. Please indicate if the Securities Exchange is associated by name, function, or in any other way with other securities exchanges.	
2. Please provide the amount of the authorized capital and the issued and paid-in capital of the Securities Exchange.	
3. Please provide the date of establishment of the Securities Exchange.	
4. Please provide the date of the (last amendments to the) articles of association of the Securities Exchange.	
The undersigned two directors of the Securities this application form, including the annexes,	es Exchange declare that the information provided in is true, accurate, and complete.
Name:	Signature:
Title:	
	Date:
Name: Title:	Signature:
	Date:



	Date:		
	Name of Securities Exchange:		
Annex 1 Extracts of Chamber of Comme	rce		
Extract of Chamber of Commerce of the (Extract to be attached to annex 1)	Securities Exchange		
Date of Extract			
☐ <b>If Applicable,</b> Extract of Chamber of Commerce of the directors of the Securities Exchange that are legal entities (Extract to be attached to annex 1)			
Date of Extract			
If the applicant cannot submit one of the the reason must be stated.	e (applicable) aforementioned extracts,		
	Signatures:		



	Date:	
	Name	of Securities Exchange:
Annex 2	Personal Questionnaires for individual application form to be approved by the	s <sup>2</sup> mentioned under sections 2 and 3 of the Bank
Please spe	ecify the names of the persons for whom	a personal questionnaire is submitted.
	1.	Name
		Function
	2.	Name
		Function
	3.	Name
		Function
	4.	Name
		Function
Note: Th	e Personal Questionnaires should	be duly notarized
		Signatures:

With respect to the shareholders and UBOs of the Securities Exchange, only the personal questionnaire of the shareholders and UBOs being individuals that ultimately hold a qualifying interest in the Securities Exchange must be submitted to the Bank. If the ultimate parent company of the Securities Exchange is a foundation, the personal questionnaire of the beneficiaries of the foundation must be submitted to the Bank.

<sup>&</sup>lt;sup>2</sup> The personal questionnaire of the director(s), including non-executive directors (if any), and, if applicable, the supervisory directors of the Securities Exchange. If a director of the Securities Exchange is a legal entity, the personal questionnaire of the legal entity's directors (including its supervisory directors, if any), and the person(s) holding a qualifying interest in the legal entity should be submitted. A qualifying interest is defined in the Bank's Policy Rule on Integrity Testing as: a direct or indirect holding (shareholder as Ultimate Beneficial Owner) equal to or exceeding 5% of the brought-in capital of an institution.



### CENTRALE BANK VAN CURAÇAO EN SINT MAARTEN (CENTRAL BANK) Investment Institutions and Trust

### **Supervision Department**

	Date:	
	Name of Securities Exchange:	
Annex 3 Articles of Association of the Secu	urities Exchange	
Please provide a copy of the notarized Article	es of Association and amendments thereto.	
Date of Articles of Association		
Date of amendments		
If a director of the Securities Exchange is a legal entity, please provide additionally a copy of the notarized articles of association and amendments thereto of the legal entity, if any.		
Date of Articles of Association of legal entity		
Date of Amendments		
	Signatures:	



## CENTRALE BANK VAN CURAÇAO EN SINT MAARTEN (CENTRAL BANK) Investment Institutions and Trust

### Investment Institutions and Trust Supervision Department

	Date:		
	Name of Securities Exchange:		
Annex 4 Internal* and Group holdings struct	ture		
Please provide the names and percentages of shareholding of all companies and ultimate beneficiaries in the group, including parent companies and subsidiaries. (A separate chart may be attached to annex 4).			
Which of the above companies are considered 1.			
subsidiaries?	3.		
	4.		
	Signatures:		
* Provide a copy of organizational chart			



		Date:
		Name of Securities Exchange:
Annex 5	Business plan and the framework of environment	f the administrative organization and internal contro
		A business plan, including projections of the balance sheet and income statement for the first three years of operations.
		Framework of the administrative organization and internal control environment.
See attac	hed guidelines on pages 12 and 13 for	the preparation of the above-mentioned documents.
		Signatures:

		Da	te:
		Na	me of Securities Exchange:
		ral guidelines for the preparation of the busin sization and internal control environment	ness plan and the framework of the administrative
sh	ould		zation and internal controls procedures manual ix next to the item if the item has been included in
A.	Bı	Business Plan	
	Ple	lease indicate/provide in the business plan:	
1.			ning to undertake, including a description of the the target clients. Distinguish between primary
2.		Funding for the activities. Distinguish betwee (page)	een funding by owners and external financing.
3.		A description of the affiliates of the Securities members of the Securities Exchange and the	es Exchange and their background, as well as the eir background. (page)
4.	An indication of how the major risks of the Securities Exchange will be controlled (e.g., legal risk, operational risk, compliance risk, and fiduciary risk). Particular attention should in that respect be paid to procedures to recognize, manage, and control identified risks. If the Securities Exchange has an operating insurance coverage (indemnity insurance), detail the type of coverage, the value of the coverage, the period of cover, and the insurance provider. (page		
5.		The Securities Exchange's main competition of each market. (page)	in each significant market and major segments
6.		A projection of the balance sheet, income ar (page)	nd expenses per category for the next three years.
В.	Fı	ramework of the administrative organia	zation and internal control environment
		lease indicate/provide the following in the faternal control environment:	ramework of the administrative organization and
1.		How the administrative department is or will functions of the administrative personnel.	
2.			cion on a periodic basis from the administrative information. Please specify period: daily/weekly/
3.		All critical controls in the IT environment (in contingency procedures). (page)	cluding backup, security, retrieval, and
5.		The segregation of duties between accounting	ng, operations, and internal audit. (page)

6.		The activities of the internal audit function, its strength in terms of available staff, their training and experience, to whom the internal auditors report and the type and frequency of reports issued. Also, indicate, if applicable, whether headquarter's or parent institution's internal auditors are involved in periodic on-site reviews of the Securities Exchange and to whom their findings are reported. (page)		
7.		All relevant administrative procedures and measures of internal control in sensitive, significant, and critical areas of operation and areas susceptible to fraud, misappropriations, and abusive practices. (page)		
Sensitive areas are those areas that need close monitoring because of the sensitive nature of the information that passes through that area. The information is considered sensitive due to privacy considerations with respect to clients, investors, employees, and financial institutions or because if it became known, it will likely have an adverse impact on the Securities Exchange (e.g., mailing, payroll, clients' confidential information).				
Sign	nific	ant areas are defined as those areas resulting in large volumes of transactions and/or large balances.		
Critical areas are defined as those areas that represent the core of the business and/or represent major risks for the Securities Exchange.				
Areas susceptible to fraud, misappropriations and abusive practices are areas that need to be closely controlled and supervised because of the involvement of large amount of money and the adverse impact they have on investors' confidence in the securities market.				
8.		The involvement of third parties, such as external auditors and consultants (e.g. management, computer, tax, and payroll) in the operation of the Securities Exchange and the nature of the work performed by these third parties. (page)		
		to the business plan and framework of the administrative organization and internal l environment:		
A.	abo cor exp	ase provide sufficient, but not necessarily detailed, information on each of the items mentioned ove. The applicant should be aware that the Bank may require additional information as a assequence of the information already provided or confirmation by an external auditor or other pert of the representations made in connection with the above. The Bank may also need to ify the representations made 'on the spot' while processing the application.		
В.	All the required information must be submitted to the Bank. If the requested information is not applicable, the applicant should explicitly state so and indicate why the requested information in not applicable and what compensating measures have been or will be taken to address the underlying risk(s) assumed in requesting that information.			
C.	rev of	avoid any delay in processing the application, the applying Securities Exchange is advised to view the completeness and accuracy of the information provided in annex 5 and the remainder the application form. Incomplete and/or inaccurate information or information that does not curately portray the state of events will delay the processing of the application.		
		Signatures:		



	Date:	
	Name of Securities Exchange:	
Annex 6 Clearing and Settlement Information	n	
Please enclose documentation on clearing and settlement. This documentation should describe how the securities will be cleared and settled on the Securities Exchange. Furthermore, this documentation should outline the systems and procedures in place to guarantee continuity of the clearing and settlement system.		
☐ Documentation on clearing and se	ettlement	
	Signatures:	



	Date:
	Name of Securities Exchange:
Annex 7 Trading rules	
	rules. This documentation should outline the rules that cuting trade orders. This documentation should also in place to guarantee continuity of trades.
☐ Documentation on the trading ru	les
	Signatures:



	Date:	
	Name of Securities Exchange:	
Annex 8 Regulatory and Compliance policies	and procedures	
Please enclose the regulatory and compliance policies and procedures of the Securities Exchange. Particular attention should me given to the manner in which the Securities Exchange will ensure that members and participants of the Securities Exchange adhere to the rules of the Securities Exchange as well as the manner in which clients, members and participants of the Securities Exchange can file complaints against other members and participants. The description should also include the appointment of a compliance officer to ensure compliance with applicable rules and regulations.		
☐ Regulatory and Compliance policie	os and procedures	
□ Regulatory and Compliance policies	es and procedures	
	Signatures:	



	Date:
	Name of Securities Exchange:
Annex 9 Sample Agreements	
parties, such as agreements with listing adviso	than one format is used) of agreeements with third ors, agreements with listed companies/issuers, service Please specify below which sample of agreements have
☐ Agreement with listing advisors.	
☐ Agreement with listed companies/	issuers.
☐ Service level agreement for clearin	g and settlement.
☐ Other Agreements, please specify:	
In the event that one of the applicable agreemen	nts cannot be submitted, the reason must be stated.
	Signatures:



	Date:
	Name of Securities Exchange:
Annex 10 Supplementary information	
With explicit reference to the questions on the application form, please provide any additional information that could not be supplied on the application form or provide any additional comments you wish to make. Additional pages could be added by numbering these anne 10: Page 2, 3, etc.	x
	Signatures: